



CLUB HONOURS POLICY

VISION:

"Saving Lives and Building Better Communities"

MISSION:

Provide quality Surf Life Saving Services and Community Education Programs to the City of Cockburn and surrounding areas whilst providing a safe and Family Friendly Club that promotes Beach Safety, Surf Sports Competition and Surf Lifesaving Education.

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Check that it is the latest available version before use.



Club Honours Policy

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Club Honours Policy

1. PURPOSE

The purpose of this policy is to provide a framework for the nomination, assessment and selection for Members of the Coogee Beach Surf Life Saving Club (SLSC) Honour Awards. It outlines the procedure by which nominations are processed as well as giving a broad set of criteria that shall be used when assessing the suitability of those members to be awarded Club Honours.

2. PRINCIPLE

To acknowledge the dedicated and selfless contribution of members who have provided:

1. Outstanding contribution throughout the season in the delivery and development of Club Administration, Surf Life Saving and Surf Sports Activities.
2. Extensive years of distinguished voluntary service to the Club over a sustained period in various aspects of Club related activities which includes but is not limited to Governance, Beach Operations, Club Operations and participation in Club Events and Social Activities or by virtue of a Meritorious rescue performed by a member or members.
3. Dedicated and selfless contribution of members who have provided extensive years of extraordinary voluntary service to the City of Cockburn by extending them the honour of being awarded life membership of the Coogee Beach SLSC

3. SCOPE

This policy covers the Members of the Coogee Beach Surf Life Saving Club and is written to incorporate requirements of the Coogee Beach SLSC Constitution.

4. DEFINITIONS

The definitions of the Coogee Beach SLSC Constitution are adopted within this policy.

5. HONOURS PANEL

The Honours Panel shall be constituted by clauses within this policy and will meet within two (2) weeks of nominations closing and shall have the authority to award Club Honours and co-opt the services of other persons to provide advice and assistance on specific matters referring to the nomination.

Review the achievements of the nominees in accordance with the criteria set out in this policy and ensure that clarification and verifications of a nominee's achievements, activities, offices held, roles and responsibilities are provided in their assessment.

The Honours Panel doesn't have the authority or power to make decisions binding on the Board or Association.

Composition of the Honours Panel will be comprised of the (9) members detailed below, with a quorum of (5) required.

- Immediate Past President – Chairperson
- Board of Directors Representative (Appointed annually by the Board of Directors)
- Club Member (Appointed annually by the Board of Directors)
- Life Members x 5

On awarding Club Honours the Honours Panel is responsible for compiling and submitting Club nominations for the SLSWA Awards of Excellence.

5.1. RESPONSIBILITIES

- Honours Panel are required to produce minutes of any meeting held and must maintain confidentiality of nominees.
- Ensure that factual information and documented evidence regarding the nominee's achievements, offices held and so forth shall be sourced and verified. This may include, without limitation archival documentation in the form of minutes of meetings, annual reports, honour boards, certificates. Letters etc. Where this is not possible. Relevant information shall still be listed, and details provide.
- Honours Panel Chairperson shall ensure that clarification and verifications of a nominee's activities, offices held, roles and responsibilities are provided in their assessment. This is to allow the Panel to make an informed assessment of the nominee's achievements.
- Honours Panel to provide the Board of Directors a written submission of appointments of Life Membership for the Boards approval. The submission shall provide an overview of the assessment of the nominee's achievements, activities, offices held, roles and responsibilities
- Honours Panel Chair or a representative appointed by the Chair shall, at the request of but in the absolute of the Board, attend a scheduled Board meeting for clarification of an appointment.

5.2. NOMINATION, REVIEW AND AWARD PROCESS

The nomination, review and award of Life Membership shall be in line with the Constitution and its relevant clauses (Specifically 5.5 - Section C - Point 1.) The Constitution takes precedent over other procedures and documents.

Nomination closing dates for each honour will be set at the Board of Directors Annual Planning Day (held in July) and communicated to Members via the Club's Website and Members Handbook.

Nominations for the following Club Awards are compiled and submitted by Members of the Club, members can submit one nomination per award category:

- Geoff Newman Club Person of the Year
- Junior Club Person of the Year
- City of Cockburn Lifesaver of the Year (Senior)
- John Bate Junior Lifesaver of the Year
- Lifesaving Family of the Year
- Dave Knowles Excellence in Education
- Competitor of the Year (Junior, Youth, Senior and Masters)
- Team of the Year (Junior, Youth, Senior and Masters)
- Scott & Michelle McKee Boat Person of the Year
- Coach of the Year

Details of the nomination process are defined in:

- Attachment 3 - Club Person of the Year Award Nomination Form
- Attachment 4 - Club Awards Nomination Form – Lifesaving
- Attachment 5 – Club Award Nomination Form – Member Development
- Attachment 6 - Club Awards Nomination Form – Surf Sports

Nominations once received are forwarded onto the respective Selection Committees who will review and select three (3) nominations to be forwarded onto the Honours Panels for awarding.

If there are no nominations submitted by the requested due date for an honour, the honour will not be awarded for that particular season.

6. HONOURS

6.1. LIFE MEMBERSHIP

Life Membership is the highest award available to be bestowed upon an individual of the Coogee Beach Surf Life Saving Club. Life Membership recognises the exceptional and extraordinary voluntary contribution of an individual to the Coogee Beach Surf Life Saving Club.

- Nomination is to follow the Life Membership Process Flow. (Attachment 1)
- Nomination shall be on the correct form, (Attachment 2) the form shall be in hard copy and addressed to the President under confidential cover.
- Nomination shall be made by any two (2) financial members of the Association.
- If a nomination is unsuccessful it is able to be updated and resubmitted for consideration after a minimum of two (2) years from the date the final motion is rejected.
- The onus is on those Members nominating the Member for life membership to provide all relevant information and documentation in support of the nomination.

CRITERIA

The Constitution (Section 5.5 - Section C - Point 1.) contains the basic criteria for the award of Life Membership. In addition to this, the following conditions and criteria shall be used by the Honours Panel, Board of Directors and General Membership in the nomination and assessment of whether a member should be awarded Life Membership.

- At least fifteen (15) years' service, the voluntary service rendered and the achievements during that period must be considered as extraordinary.
- Consistent, sustained, exceptional and extraordinary voluntary service or achievement and exemplary contribution that is beyond what is expected of Association Members.
- The service and achievement must primarily be for the benefit and/or advancement of the Association. Service and achievements within SLSWA or SLSC may also be considered as contribution to the nomination.
- Contributions made by the nominee to the Association can be wide and varied and all of these must be considered, the number, type of positions, demands of each position and the period for which they were held should all be considered.
- Competitive record including local, State and/or National representation may be also be considered as contributing to the nomination of Life Membership.
- The nominee shall have shown to have abided by the Code of Conduct of SLSC, SLSWA and the Coogee Beach SLSC. The nominee must have exhibited professional, ethical and positive conduct during their Membership of the Association.
- In special and extenuating circumstances, the Honours Panel by unanimous decision may recommend to the Board of Directors, Life Membership of the Club to any member who warrants this honour due to rendering special and outstanding service to the Club, without the requirement of fifteen (15) year's membership, but this would be for exceptional circumstances only, and must not be for more than one nomination per annum.

6.2. DISTINGUISHED SERVICE AWARD

To acknowledge members who have rendered distinguished service to the Club over a sustained period (no less than 10 years of service) in various aspects of Club related activities which includes but is not limited to Governance, Beach Operations, Club Operations and participation in Club Events and Social Activities or by virtue of a Meritorious rescue performed by a member or members.

A maximum of 6 distinguished service awards may be issued in any one season. The Honours Panel shall be responsible for identifying and recommending members for the award to the Board of Directors.



Club Honours Policy

CRITERIA

- At least ten (10) years' service rendered in various aspects of Club related activities which includes but is not limited to Governance, Beach Operations and Club Operations.
- The number and types of positions held and the period for which they were held.
- Participation in Club Events and Social Activities. (i.e. Fundraising activities and Club Open Days)
- Meritorious rescue performed.

REFERENCES

- Governance: Board of Directors
- Beach Operations: Lifesaving, Member Development, Surf Sports
- Club Operations: Administration, Club Development, Marketing
- In determining a member's qualification for this award, the Honours Panel will consider the seniority of each position held as follows:
 1. Director
 2. Patrol Captain & Age Group Manager
 3. Coordinator & Vice Patrol Captain
 4. Club Officer
 5. Patrolling Member

The panel will have the complete discretion to determine a member's qualification as it sees fit.

Refer to the following document for the definition of Club Coordinator and Officer roles.

- CB0056 Club Organisational Structure

AWARD PROCESS

The Director of Administration will run a report annually (February) in SurfGuard to identify members with service greater than 10 years of service.

Report to be forwarded to the Honours Panel Chairperson who will populate any missing data and present the report to the Honours Panel for evaluation and award. (members may also be nominated for life membership if service is deemed as exceptional service to the Club)

Honours Panel Chairperson to present the Honours Panel recommendations to the Board of Directors for approval.

6.3. CLUB PERSON OF THE YEAR

The Geoff Newman Club and the Junior Club Person (awarded to member within the age group Under 8's to Cadets) of the Year Awards are the highest awards available to be bestowed upon an individuals of the Coogee Beach Surf Life Saving Club in a season.

Recognise an individual member/s who has demonstrated achievements in a range of different areas of the club throughout the season, or who has shown significant and outstanding achievements in one particular area for an extended duration. The individual's contribution demonstrably enhances the development of the Club.

A nominee may be a Member in any area of the Club including but not limited to Club Administration, Lifesaving and Surf Sports. The nomination, review and selection of the Club Person of the Year Award shall be in line with the relevant clauses in the Club Honours Policy and takes precedent over other procedures and documents.



Club Honours Policy

CATEGORIES

- Geoff Newman Award
- Junior Club Person of the Year

CRITERIA

- It recognises the exceptional service of an individual to the Club.
- Services rendered and the achievements during the season must be considered as distinguished.
- Consistent, sustained and dedicated service or achievement and exemplary contribution that is beyond what is expected of Club Members.
- Service and achievement must primarily be for the benefit and/or advancement of the Club. Service and achievements within SLSWA or SLSC may also be considered as a contribution to the person's nominations.
- Contributions made by the nominee to the Club can be wide and varied and these must be considered. The number, types of positions, demands of each position and the period for which they were held should all be considered.
- Competitive record including Local, State and/or National representation may also be considered as contributing to the nomination for the Club Person of Year Award.
- The nominee shall have shown to have abided by the Code of Conduct of SLSC, SLSWA and the Coogee Beach SLSC. The nominee must have exhibited professional, ethical and positive conduct during their Membership of the Club.

6.4. LIFESAVING

Recognises and rewards individuals' members and family groups of two (2) or more family members who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services, aimed at active surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable "Ambassador or Ambassadors" for surf lifesaving within the Club and Community.

SELECTION COMMITTEE

- Director Life Saving (Chair), Chief Patrol Officer and Club Captain.

6.4.1. LIFESAVER OF THE YEAR

CRITERIA

- Individual contribution and commitment made to surf lifesaving patrol duties.
- Demonstrated commitment to public and community safety.
- Positions held relevant to lifesaving, held at Club, State and National levels.
- Awards achieved relevant to surf lifesaving duties.
- Attended conferences and participated in professional development relating to education.

CATEGORIES

- John Bate – Junior Life Saver of the Year
- City of Cockburn – Life Saver of the Year

6.4.2. LIFE SAVING FAMILY OF THE YEAR

CRITERIA

- Families contribution and commitment made to surf lifesaving patrol duties.
- Demonstrated commitment to public and community safety.
- Positions held relevant to lifesaving, held at Club, State and National levels.
- Awards achieved relevant to surf lifesaving duties.
- Attended conferences and participated in professional development relating to education.

6.4.3. 500 PATROL HOURS CLUB

- Cumulative patrol hours served with Coogee Beach SLSC WA exceed 500 hours.
- Assessment is undertaken after the conclusion of each patrol season.
- SurfGuard is the official record of patrol hours; prior to the recording of patrol hours in SurfGuard, manual patrol logs are the official source.
- Eligible candidates shall meet the requirements regarding their conduct and remain in good standing with the Club as outlined in CB040 Members Code of Conduct.

6.5. MEMBER DEVELOPMENT

6.5.1. EXCELLENCE IN EDUCATION

Dave Knowles Excellence in Education Award recognises and rewards members who have made a significant contribution towards the area of education and awards within surf lifesaving and the community.

SELECTION COMMITTEE

- Director Member Development (Chair), Chief Training Office and Club Captain.

CRITERIA

- Contribution and commitment made to surf lifesaving training and assessment duties within the Club and Community.
- Contributed to the continuous improvement of new training resources and tools.
- Positions held relevant to education, held at Club, State and National levels.
- Awards achieved relevant to education duties.
- Attended conferences and participated in professional development relating to education.

6.6. SURF SPORTS

Recognises and rewards individual members and teams who have made a significant contribution towards the area of Surf Sports within the Club and the Association in regards to:

- Individual performances throughout the course of the season.
- Significant contribution towards the area of team events and performances.
- Significant contribution towards the area of coaching in regards to both athlete/s performance and the area of coaching educational development within the Club.
- Outstanding contribution to the delivery and development of surf boats and can be presented as an identifiable "Ambassadors" for surf boats within the Club and the Association.



SELECTION COMMITTEE

- Director Surf Sports (Chair), Surf Sports Coordinator, Discipline Coaches and Captains.

6.6.1. COMPETITOR AND TEAMS OF THE YEAR

CRITERIA

- Competition results.
- Demonstrated a positive image to other members and teams within the Club and at competitions.
- Contribution and commitment made to competitions within surf sports.
- Attended training and development sessions relating to competitions.

CATEGORIES

- Junior, Youth, Senior and Masters

6.6.2. SCOTT & MICHELLE MCKEE BOAT PERSON OF THE YEAR

CRITERIA

- Contribution and commitment made to surf boats.
- Demonstrated commitment to developing the surf boat culture within the Club.
- Positions held relevant to surf boats, held at Club, State and National levels.
- Awards achieved relevant to surf boats activities.
- Attended conferences and participated in professional development relating to surf boats.

6.6.3. COACH OF THE YEAR

CRITERIA

- Has made a significant contribution towards improving athlete's performances.
- Demonstrated a positive image with sound coaching principles and plans.
- Contribution and commitment made to coaching duties within surf sports.
- Contributed to the continuous improvement of new coaching and training resources and tools.
- Positions held relevant to coaching, held at Club, State and National levels.
- Awards achieved relevant to coaching duties.
- Attended conferences and participated in professional development relating to coaching.

7. SLSWA AWARDS

7.1. SLSWA CLUB ACHIEVER AWARDS

A prestigious state-based awards that recognises the outstanding club contributions of one (1) Nipper member (Under 13 age group) and one (1) Youth member (Under 15 age group) in the areas of lifesaving, education and sport.



Club Honours Policy

Clubs must nominate one (1) recipient for the respected awards and compiled the respected nomination forms (if applicable)

CATEGORIES

- Nipper Club Achiever Award
- Youth Club Achiever Award

SELECTION COMMITTEE

- Director of Surf Sports (Chair), Nippers Coordinator, Surf Sports Coordinator and the respected Age Groups Managers.
- The nominated award winner names will then be sent to the BMC for approval.

CRITERIA ATTITUDE

- Striving to achieve to the best of their ability
- Team Spirit/Camaraderie
- Self-motivated
- Respect for others
- Positive role model for peers and younger members
- Positive attitude to club activities

CRITERIA PARTICIPATION

- Skills development
- Surf Lifesaving awards
- Competition
- Regular attendances at club activities

7.2. SLSWA CAMPS

Each year, Surf Life Saving WA strives to deliver initiatives targeted at engaging our youth members with the aim of developing future leaders of our organisation.

The popular TOAD and Rise Up Camps are held annually over the summer school holidays. These camps provide a great opportunity for participants to build inter-club friendships, participate in a range of exciting activities and develop leadership and interpersonal skills essential to not only their success in surf lifesaving, but in day to day life.

RISE UP

- The Rise Up Camp is designed to cater for 15 and 16 year old members. This camp provides an opportunity for members to participate in a wide range of physical and social activities that will develop personal leadership skills.

TOAD

- The TOAD (Teamwork, Opportunities and Development) Camp is a development program open to 13 and 14 year old members. The camp is designed to expose participants to a variety of skills and activities that will enhance and encourage their development in both surf lifesaving and their local communities.



Club Honours Policy

PROCESS FOR NOMINATION

- Request for nominations are issued to the respected age groups.
- Potential applicants are required to complete the SLSWA Camp Participation Nomination Form and submit the forms back to Surf Sports Administrator for review.
- The selection committee will review nominations and select nippers to represent the Club on the camps and award winners.
- Camp representation and awards winners' names will then be sent to the BMC for approval.

SELECTION COMMITTEE

- Director of Surf Sports (Chair), Nippers Coordinator, Surf Sports Coordinator and the respected Age Groups Managers.
- The nominated camp attendee names will then be sent to the BMC for approval.

8. INTERPRETATION

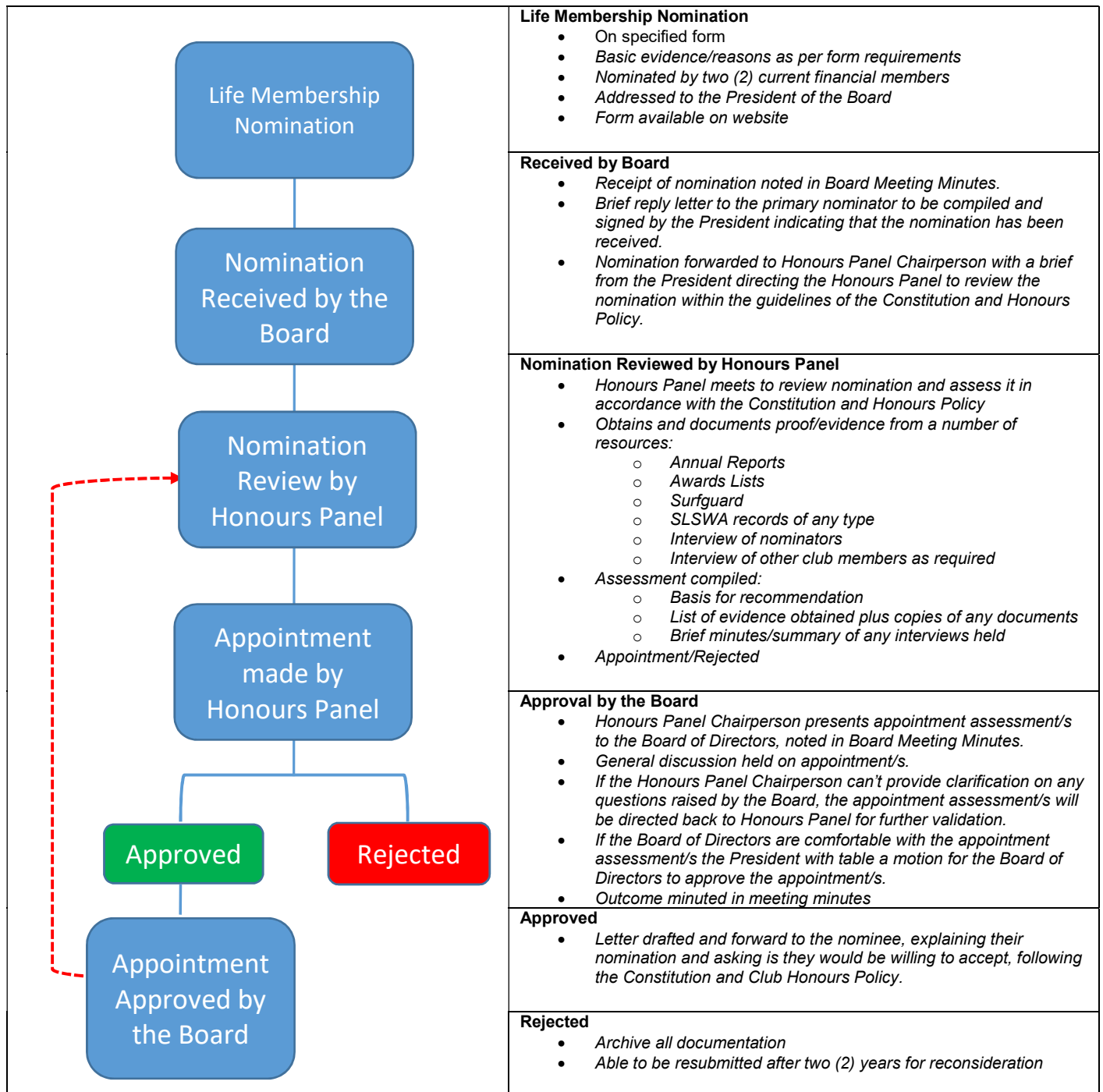
All members of the Association should endeavour to assess and decide upon the nomination for Life Membership in line with the plain language/English intent of the Constitution and this Policy.

It is recognised that assessment of a nomination in relation to all criteria is ultimately a subjective process. This is due to the assessment being made by individuals who may have differing values and beliefs.

9. ATTACHMENTS

- Attachment 1: Life Membership Process Flow
- Attachment 2: Life Membership Nomination Form
- Attachment 3: Club Awards Process Flow
- Attachment 3: Club Person of the Year Award
- Attachment 4: Club Award Nomination Form – Lifesaving
- Attachment 5: Club Award Nomination Form – Member Development
- Attachment 6: Club Award Nomination Form – Surf Sports

Attachment 1: Life Membership Process Flow





Club Honours Policy

Attachment 2: Life Membership Nomination Form

Nomination for Life Membership to be considered by the Coogee Beach SLSC Board must be completed on this form.

The following policy information is relevant to selection criteria. Please read this information and address the appropriate areas in your nomination. Other supporting information may be attached.

Coogee Beach SLSC Constitution Clause 5.6 (d) A Member suitable for Life Membership is any natural person who has rendered distinguished service to the Association and Surf Life Saving, where such service is deemed to have assisted the advancement of the Association and Surf Life Saving in the City of Cockburn.

In addition to this, the following conditions and criteria in the **"Honours Policy"** shall be used by the Honours Panel, Board and General Membership in the assessment of whether a nominee should be awarded with Life Membership.

1. The voluntary service rendered and the achievements during that period must be considered as distinguished.
2. Consistent, sustained and dedicated service or achievement and exemplary contribution that is beyond what is expected of Association Members.
3. The service and achievement must primarily be for the benefit and/or advancement of the Association. Service and achievements within SLSWA or SLSCA may also be considered as a contribution to the person's nominations.
4. The contributions made by the nominee to the Association can be wide and varied and these must be considered. The number, types of positions, demands of each position and the period for which they were held should all be considered.
5. A competitive record including Local, State and/or National representation may also be considered as contributing to the nomination for Life Membership.
6. The nominee shall have shown to have abided by the Code of Conduct of SLSCA, SLSWA and the Coogee Beach SLSC. The nominee must have exhibited professional, ethical and positive conduct during their Membership of the Association.

Privacy:

These personal details are being collected by the Coogee Beach SLSC for the purpose of assessing the nominee's eligibility for Life Membership of the Coogee Beach SLSC. The personal information will be disclosed to the Coogee Beach SLSC Honours Panel for the same purpose. These details will not be disclosed to any third party by the Coogee Beach SLSC Board of Management and the Honours Panel. You have the right to access the information held about you by the Coogee Beach SLSC.

Submission Details:

Mail Nomination forms to:
President Coogee Beach SLSC
PO Box 7148
Spearwood WA 6163

For Further Information Contact:
Club's President or Director of Administrator

OR

Email Nomination Form to:
President Coogee Beach SLSC
president@cbslsc.com.au

Completed Nomination Form Including:

- Nominees contact details
- All selection criteria addressed
- Nominator's contact details
- Statement of nomination

OR

Hand Deliver to:
20 Poore Grove
Munster WA 6166



Club Honours Policy

Coogee Beach SLSC Life Membership Nomination Form

This nomination for Life Membership of the Coogee Beach SLSC is made on behalf of:

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Supporting Signatures:			
Name:		Signature:	
Name:		Signature:	
Name:		Signature:	

Summary of Distinguished Service:

In the space provided, please summarise the extraordinary nature of the nominee's consistent, sustained and dedicated service or achievement and exemplary contribution to the Coogee Beach SLSC and/or Surf Life Saving Western Australia. (supporting information and detail to be shown in the following pages)

Additional space can be found within the Nomination Form.



Club Honours Policy

Coogee Beach SLSC Life Membership Nomination Form

Summary of Extraordinary Service:					
Surf Life Saving Club Membership:					
Year joined SLSC:			Years of Service:		
Club	From (year)	To (year)	Club	From (year)	To (year)
Nominee's Surf Life Saving Awards:					
SLSA Award		Award Number		Date Received	



Club Honours Policy

Coogee Beach SLSC Life Membership Nomination Form

Nominee's Record of Service: Club			
Achievement/Role	From	To	Details
How are these achievements distinguished and conspicuous?			



Club Honours Policy

Coogee Beach SLSC Life Membership Nomination Form

Nominee's Record of Service: State/National/International			
Achievement/Role	From	To	Details
How are these achievements distinguished and conspicuous?			

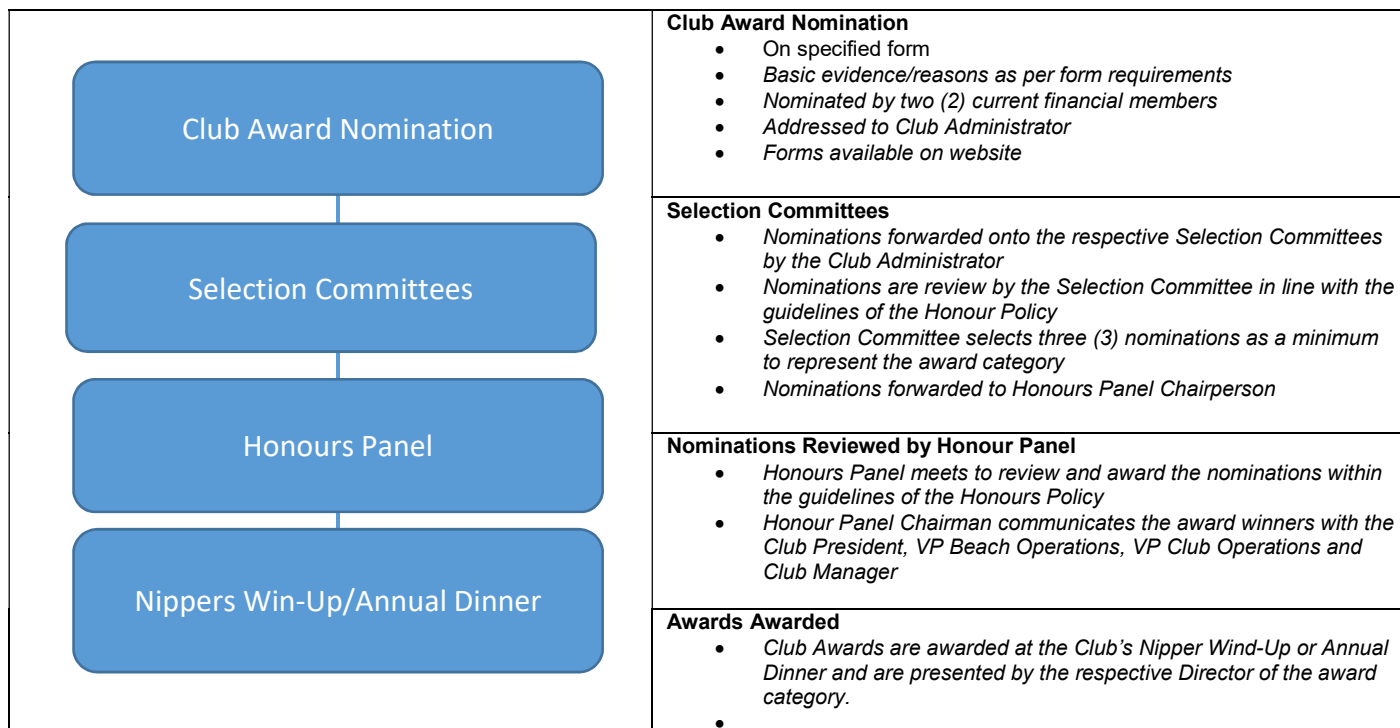


Club Honours Policy

Coogee Beach SLSC Life Membership Nomination Form

Other Awards: (Australian Honours, Civil, Sporting, Community)	
Additional Space:	
Office use only:	
Presented by:	Date:
LMC Chairperson:	Date:
Signature:	
President CBSLSC:	
Signature:	
Resolution of Coogee Beach SLSC Board of Directors (please circle)	
Approved	Rejected

Attachment 3: Club Awards Process Flow





Club Honours Policy

Attachment 4: Club Person of the Year Award Nomination Form

Nominations for the Geoff Newman and Junior Club Person of the Year Awards must be completed on this form.

The following guideline information is relevant to selection criteria. Please read this information and address the appropriate areas in your nomination. Other supporting information may be attached.

- The Geoff Newman and Junior Club Person (Under 8's to Cadets) of the Year Awards are the highest award available to be bestowed upon an individual of the Coogee Beach Surf Life Saving Club in a season it recognises the exceptional service of an individual to the Club.
- Service rendered and the achievements during the season must be considered as distinguished.
- Consistent, sustained and dedicated service or achievement and exemplary contribution that is beyond what is expected of Club Members.
- Service and achievement must primarily be for the benefit and/or advancement of the Club. Service and achievements within SLSWA or SLSC may also be considered as a contribution to the person's nominations.
- Contributions made by the nominee to the Club can be wide and varied and these must be considered. The number, types of positions, demands of each position and the period for which they were held should all be considered.
- Competitive record including Local, State and/or National representation may also be considered as contributing to the nomination for the Club Person of Year Award.
- The nominee shall have shown to have abided by the Code of Conduct of SLSC, SLSWA and the Coogee Beach SLSC. The nominee must have exhibited professional, ethical and positive conduct during their Membership of the Club.

Privacy:

These personal details are being collected by the Coogee Beach SLSC for the purpose of assessing the nominee's eligibility for Club Person of the Year. The personal information will be disclosed to the Selection Committee for the same purpose. These details will not be disclosed to any third party by the Coogee Beach SLSC Board of Management and the Selection Committee. You have the right to access the information held about you by the Coogee Beach SLSC.

Submission Details:

Mail Nomination forms to:

Club Administrator Coogee Beach SLSC
PO Box 7148
Spearwood WA 6163

For Further Information Contact:

Club's President or Director of Administrator

OR

Email Nomination From to:

Club Administrator Coogee Beach SLSC
clubadministrator@cbslsc.com.au

Completed Nomination Form Including:

- Nominees contact details
- All selection criteria addressed
- Nominator's contact details
- Statement of nomination

OR

Hand Deliver to:

20 Poore Grove
Munster WA 6166



Club Honours Policy

Club Person of the Year Award Nomination Form

Please relevant category:

- ☐ Geoff Newman Club Person of the Year
☐ Junior Club Person of the Year

This nomination for the Club Person of the Year is made on behalf of:

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	

Summary of Exceptional Service:

In the space provided, please summarise the exceptional nature of the nominee's consistent, sustained and dedicated service or achievement and exemplary contribution throughout the season to the Coogee Beach SLSC.

Club Person of the Year Award Nomination Form

[illegible]



Club Honours Policy

Attachment 5: Club Award Nomination Form - Lifesaving

Nomination for the following Lifesaving Awards must be completed on this form:

- Life Saver of the Year (Junior & Senior) and Life Saving Family of the Year

Ensure you follow the guideline information relevant to criteria for each Club Service Award. Please read the information detailed in the criteria and address the appropriate areas in your nomination. Other supporting information may be attached.

Privacy:

These personal details are being collected by the Coogee Beach SLSC for the purpose of assessing the nominee's eligibility for Club Person of the Year. The personal information will be disclosed to the Selection Committee for the same purpose. These details will not be disclosed to any third party by the Coogee Beach SLSC Board of Management and the Selection Committee. You have the right to access the information held about you by the Coogee Beach SLSC.

Submission Details:

Mail Nomination forms to:

Club Administrator Coogee Beach SLSC
PO Box 7148
Spearwood WA 6163

For Further Information Contact:

Club's President or Director of Administrator

OR

Email Nomination Forms to:

Club Administrator Coogee Beach SLSC
clubadministrator@cbslsc.com.au

Completed Nomination Form Including:

- Nominees contact details
- All selection criteria addressed
- Nominator's contact details
- Statement of nomination

OR

Hand Deliver to:

20 Poore Grove
Munster WA 616



Club Honours Policy

Club Award Nomination Form - Lifesaving

One Form per Nomination / Award - Tick the Award this Nomination is for:

- ☐ City of Cockburn Lifesaver of the Year (Senior)
- ☐ John Bate Lifesaver of the Year
- ☐ Life Saving Family of the Year

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	

Summary of Exceptional Service:

In the space provided, please summarise how the nominee should be recognised and rewarded for their contribution throughout the season to the Coogee Beach SLSC. Ensure to review and reference the selection criteria for the award.



Club Honours Policy

Club Awards Nomination Form - Lifesaving

Individual/Families contribution and commitment made to surf lifesaving patrol duties.
Demonstrated commitment to public and community safety.
Positions held relevant to lifesaving, held at Club, State and National levels.
Awards achieved relevant to surf lifesaving duties.
Attended conferences and participated in professional development relating to education.



Club Honours Policy

Attachment 6: Club Award Nomination Form - Member Development

Nomination for the following Member Development Award must be completed on this form:

- Dave Knowles Excellence in Education

Ensure you follow the guideline information relevant to criteria for each Club Service Award. Please read the information detailed in the criteria and address the appropriate areas in your nomination. Other supporting information may be attached.

Privacy:

These personal details are being collected by the Coogee Beach SLSC for the purpose of assessing the nominee's eligibility for Club Person of the Year. The personal information will be disclosed to the Selection Committee for the same purpose. These details will not be disclosed to any third party by the Coogee Beach SLSC Board of Management and the Selection Committee. You have the right to access the information held about you by the Coogee Beach SLSC.

Submission Details:

Mail Nomination Forms to:

Club Administrator Coogee Beach SLSC
PO Box 7148
Spearwood WA 6163

For Further Information Contact:

Club's President or Director of Administrator

OR

Email Nomination Forms to:

President Coogee Beach SLSC
clubadministrator@cbslsc.com.au

Completed Nomination Form Including:

- Nominees contact details
- All selection criteria addressed
- Nominator's contact details
- Statement of nomination

OR

Hand Deliver to:

20 Poore Grove
Munster WA 616



Club Honours Policy

Club Award Nomination Form - Member Development

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	

Summary of Exceptional Service:

In the space provided, please summarise how the nominee should be recognised and rewarded for their contribution throughout the season to the Coogee Beach SLSC. Ensure to review and reference the selection criteria for the award.



Club Honours Policy

Club Award Nomination Form - Member Development

Contribution and commitment made to surf lifesaving training and assessment duties within the Club and Community.

Contributed to the continuous improvement of new training resources and tools.

Positions held relevant to education, held at Club, State and National levels.

Awards achieved relevant to education duties.

Attended conferences and participated in professional development relating to education.



Club Honours Policy

Attachment 7: Club Award Nomination Form - Surf Sports

Nominations for the following Surf Sports Awards must be completed on this form:

- Competitor of the Year (Junior, Youth, Senior and Masters)
- Team of the Year (Junior, Youth, Senior and Masters)

Ensure you follow the guideline information relevant to criteria for each Club Service Award. Please read the information detailed in the criteria and address the appropriate areas in your nomination. Other supporting information may be attached.

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Club's President or Director of Administrator

OR

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Club Administrator Coogee Beach SLSC
president@cbslsc.com.au

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20 Poore Grove
Munster WA 616



Club Honours Policy

Club Award Nomination Form – Surf Sports

One Form per Nomination / Award - Tick the Award this Nomination is for:

- ☐ Competitor of the Year (please tick relevant category)
☐ Junior ☐ Youth ☐ Senior ☐ Master
- ☐ Team of the Year (please tick relevant category)
☐ Junior ☐ Youth ☐ Senior ☐ Master

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	

Summary of Exceptional Service:

In the space provided, please summarise how the nominee should be recognised and rewarded for their contribution throughout the season to the Coogee Beach SLSC. Ensure to review and reference the selection criteria for the award.



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Competition results.
Demonstrated a positive image to other members and teams within the Club and at competitions.
Contribution and commitment made to competitions within surf sports.
Attended training and development sessions relating to competitions



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Nominations for the following Surf Sports Awards must be completed on this form:

- Boat Person of the Year

Ensure you follow the guideline information relevant to criteria for each Club Service Award. Please read the information detailed in the criteria and address the appropriate areas in your nomination. Other supporting information may be attached.

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Club's President or Director of Administrator

OR

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president@cbslsc.com.au

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- Nominees contact details
- All selection criteria addressed
- Nominator's contact details
- Statement of nomination

OR

Hand Deliver to:

20 Poore Grove
Munster WA 616



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	

Summary of Exceptional Service:

In the space provided, please summarise how the nominee should be recognised and rewarded for their contribution throughout the season to the Coogee Beach SLSC. Ensure to review and reference the selection criteria for the award.



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Contribution and commitment made to surf boats.
Demonstrated commitment to developing the surf boat culture within the Club.
Positions held relevant to surf boats, held at Club, State and National levels.
Awards achieved relevant to surf boats activities.
Attended conferences and participated in professional development relating to surf boats.



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Nominations for the following Surf Sports Awards must be completed on this form:

- Coach of the Year

Ensure you follow the guideline information relevant to criteria for each Club Service Award. Please read the information detailed in the criteria and address the appropriate areas in your nomination. Other supporting information may be attached.

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20 Poore Grove
Munster WA 616



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Nominees Name:			
Nominated by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	
Seconded by:			
Position:			
Address:			
Phone:			
Email:			
Signature:		Date:	

Summary of Exceptional Service:

In the space provided, please summarise how the nominee should be recognised and rewarded for their contribution throughout the season to the Coogee Beach SLSC. Ensure to review and reference the selection criteria for the award.



Club Honours Policy

Club Awards Nomination Form – Surf Sports

Has made a significant contribution towards improving athlete's performances.
Demonstrated a positive image with sound coaching principles and plans.
Contribution and commitment made to coaching duties within surf sports.
Contributed to the continuous improvement of new coaching and training resources and tools.
Positions held relevant to coaching, held at Club, State and National levels.
Awards achieved relevant to coaching duties.
Attended conferences and participated in professional development relating to coaching.