

CLUB HONOURS POLICY

VISION:

"Saving Lives and Building Better Communities"

MISSION:

Provide quality Surf Life Saving Services and Community Education Programs to the City of Cockburn and surrounding areas whilst providing a safe and Family Friendly Club that promotes Beach Safety, Surf Sports Competition and Surf Lifesaving Education.



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REFERENCE DOCUMENTS

CB-CON-01	CBSLSC Constitution
CB-BL-01	CBSLSC By-Laws

AMENDMENTS

Date	Section	Amendment
July 2022	6.5 Member Development	Section header removed.
July 2022	6.5.1 Excellence in Education	Award superseded and replaced by the Excellence in Member Development Award.
July 2022	6.5 Excellence in Member Development	Award definition and criteria developed.
July 2022	6.6.2 Boat Person of the Year 6.6.3 Coach of the Year	Awards superseded and replaced by the Surf Sports Person of the Year.
July 2022	6.6.2 Surf Sports Person of the Year	Award definition and criteria developed.
July 2022	7. SLSWA Awards 7.1. SLSWA Club Achiever Awards 7.2. SLSWA Camps	Section header removed. Nomination and selection process details removed and transferred to the Member Development Plan (By-Laws Annexure)
July 2022	7. Volunteer of Month	Award definition, nomination and award process developed.
July 2022	9. Attachments Attachment 3 to 7	Section header removed. Attachments (nomination forms) removed; online forms developed.
July 2023	5.2. Nomination, Review and Award Process	Selection Committee terms and references removed. Sections 6.7, 6.8 & 6.9 also updated to reflect this change.
July 2023	Attachment 2: Club Awards Process Flow	Process updated to reflect the remove of the Selection Committees.
July 2023	6.3. Club Person of the Year	Junior Club Person of the Year removed and replaced by the Nipper and Youth of the year Awards.
July 2023	6.5. Nipper of the Year	Award definition and criteria developed.



Date	Section	Amendment
July 2023	6.6. Youth of the Year	Award definition and criteria developed.
July 2023	6.6.2. Lifesaving Family of the Year	Award moved to Section 6.4 and renamed Club Family of the Year.
July 2023	6.4. Club Family of the Year	Award definition and criteria developed.
July 2023	6.7. Lifesaving	Section header removed.
July 2023	6.8. Surf Sports	Section header removed.
July 2023	6.8. 500 Hours Patrol Club	Award definition wording added.
July 2023	6.11. Competitor & Team of the Year	Award definition added. Creation of an Open category to replace the Senior and Masters categories. Junior category renamed to Nipper and an age definition added. Age definition added to the Youth category.
October 2023	9. Awards, Rooms & Equipment Naming	Summaries outlining the reasons why awards, rooms and equipment have been named after individual Club Members or Identities.
May 2024	6.2 Distinguished Service Award	Wording updated to define active service. Active Service - when a member takes on an "Active" Role within the Club (i.e. Patrolling Member, Director or Club Office Role) Wording updated in the reference section to include Surf Sports Competitor.



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1. PURPOSE

The purpose of this policy is to provide a framework for the nomination, assessment, and selection for Members of the Coogee Beach Surf Life Saving Club (SLSC) Honour Awards. It outlines the procedure by which nominations are processed as well as giving a broad set of criteria that shall be used when assessing the suitability of those members to be awarded Club Honours.

2. PRINCIPLE

To acknowledge the dedicated and selfless contribution of members who have provided:

- 1. Outstanding contribution throughout the season in the delivery and development of Club Administration, Surf Life Saving and Surf Sports Activities.
- 2. Extensive years of distinguished voluntary service to the Club over a sustained period in various aspects of Club related activities which includes but is not limited to Governance, Beach Operations, Club Operations and participation in Club Events and Social Activities or by virtue of a Meritorious rescue performed by a member or members.
- Dedicated and selfless contribution of members who have provided extensive years of extraordinary voluntary service to the City of Cockburn by extending them the honour of being awarded life membership of the Coogee Beach SLSC

3. SCOPE

This policy covers the Members of the Coogee Beach Surf Life Saving Club and is written to incorporate requirements of the Coogee Beach SLSC Constitution.

4. DEFINITIONS

The definitions of the Coogee Beach SLSC Constitution are adopted within this policy.

5. HONOURS PANEL

The Honours Panel shall be constituted by clauses within this policy and will meet within two (2) weeks of nominations closing and shall have the authority to award Club Honours and co-opt the services of other persons to provide advice and assistance on specific matters referring to the nomination.

Review the achievements of the nominees in accordance with the criteria set out in this policy and ensure that clarification and verifications of a nominee's achievements, activities, offices held, roles and responsibilities are provided in their assessment.

The Honours Panel doesn't have the authority or power to make decisions binding on the Board or Association.

Composition of the Honours Panel will be comprised of the eight members detailed below, with a quorum of five required.

- Immediate Past President Chairperson
- Board of Directors Representative (Appointed annually by the Board of Directors)
- Club Member (Appointed annually by the Board of Directors)
- Life Members x 5

On awarding Club Honours, the Honours Panel is responsible for compiling and submitting Club nominations for the SLSWA Awards of Excellence.

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5.1. RESPONSIBILITIES

 Honours Panel are required to produce minutes of any meeting held and must maintain confidentiality of nominees.

- Ensure that factual information and documented evidence regarding the nominee's achievements, offices held and so forth shall be sourced and verified. This may include, without limitation archival documentation in the form of minutes of meetings, annual reports, honour boards, certificates. Letters etc. Where this is not possible. Relevant information shall still be listed, and details provide.
- Honours Panel Chairperson shall ensure that clarification and verifications of a nominee's
 activities, offices held, roles and responsibilities are provided in their assessment. This is to
 allow the Panel to make an informed assessment of the nominee's achievements.
- Honours Panel to provide the Board of Directors a written submission of appointments of Life Membership for the Boards approval. The submission shall provide an overview of the assessment of the nominee's achievements, activities, offices held, roles and responsibilities.
- Honours Panel Chair or a representative appointed by the Chair shall, at the request of but in the absolute of the Board, attend a scheduled Board meeting for clarification of an appointment.

5.2. NOMINATION, REVIEW AND AWARD PROCESS

Nomination closing dates for each honour will be set at the Board of Directors Annual Planning Day (held in July) and communicated to Members via the Club's Website and Newsletters.

Nominations for the following Club Awards are compiled and submitted online by Members of the Club, members can submit (apart from Life Membership) one nomination per award category:

- CB-TEM-004 Life Membership Nomination Form
- CB-TEM-005 Club Person of the Year Nomination Form
- CB-TEM-006 Lifesaver of the Year Nomination Form
- CB-TEM-007 Lifesaving Family of the Year Nomination Form
- CB-TEM-008 Excellence in Member Development Nomination Form
- CB-TEM-009 Scott & Michelle McKee Surf Sports Person of the Year Nomination Form
- CB-TEM-010 Competitor of the Year Nomination Form
- CB-TEMM-011 Team of the Year Nomination Form

Details of the nomination process are defined in:

- Attached 1 Life Membership Process Flow
- Attachment 2 Club Awards Process Flow

If there are no nominations submitted by the requested due date for an honour, the honour will not be awarded for that particular season.

The nomination, review and selection of the awards shall be in line with the relevant clauses in the Club Honours Policy and takes precedent over other procedures and documents.

6. HONOURS

6.1. LIFE MEMBERSHIP

Life Membership is the highest award available to be bestowed upon an individual of the Coogee Beach Surf Life Saving Club. Life Membership recognises the exceptional and extraordinary voluntary contribution of an individual to the Coogee Beach Surf Life Saving Club.

- Nomination is to follow the Life Membership Process Flow. (Attachment 1)
- Nomination shall be made by any two (2) financial members of the Association.

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- If a nomination is unsuccessful, it is able to be updated and resubmitted for consideration after a minimum of two (2) years from the date the final motion if rejected.
- The onus is on those Members nominating the Member for life membership to provide all relevant information and documentation in support of the nomination.

CRITERIA

- At least fifteen (15) years' service, the voluntary service rendered and the achievements during that period must be considered as extraordinary.
- Consistent, sustained, exceptional and extraordinary voluntary service or achievement and exemplary contribution that is beyond what is expected of Association Members.
- The service and achievement must primarily be for the benefit and/or advancement of the Association. Service and achievements within SLSWA or SLSA may also be considered as contribution to the nomination.
- Contributions made by the nominee to the Association can be wide and varied and all of these must be considered, the number, type of positions, demands of each position and the period for which they were held should all be considered.
- Competitive record including local. State and/or National representation may also be considered as contributing to the nomination of Life Membership.
- The nominee shall have shown to have abided by the Code of Conduct of SLSA, SLSWA and the Coogee Beach SLSC. The nominee must have exhibited professional, ethical, and positive conduct during their Membership of the Association.
- In special and extenuating circumstances, the Honours Panel by unanimous decision may recommend to the Board of Directors, Life Membership of the Club to any member who warrants this honour due to rendering special and outstanding service to the Club, without the requirement of fifth teen (15) year's membership, but this would be for exceptional circumstances only, and must not be for more than one nomination per annum.

6.2. DISTINGUISHED SERVICE AWARD

To acknowledge members who have rendered distinguished service to the Club over a sustained period (no less than 10 years of active service) in various aspects of Club related activities which includes but is not limited to Governance, Beach Operations, Club Operations and participation in Club Events and Social Activities or by virtue of a Meritorious rescue performed by a member or members.

A maximum of 6 distinguished service awards may be issued in any one season. The Honours Panel shall be responsible for identifying and recommending members for the award to the Board of Directors.

CRITERIA

- At least ten (10) years of active service rendered in various aspects of Club related activities which includes but is not limited to Governance, Beach Operations and Club Operations.
- The number and types of positions held and the period for which they were held.
- Participation in Club Events and Social Activities. (i.e., Fundraising activities and Club Open Days)
- Meritorious rescue performed.

REFERENCES

- Active Service when a member takes on an "Active" Role within the Club (i.e. Patrolling Member, Director or Club Office Role)
- Governance: Board of Directors
- Beach Operations: Lifesaving & Training, Member Development (Nippers & Youth), Surf Sports
- Club Operations: Administration, Club Development, Marketing



- In determining a member's qualification for this award, the Honours Panel will consider the seniority of each position held as follows:
 - 1. Director
 - 2. Patrol Captain & Age Group Manager
 - 3. Coordinator & Vice Patrol Captain
 - 4. Club Officer
 - 5. Patrolling Member/Surf Sports Competitor

The panel will have the complete discretion to determine a member's qualification as it sees fit.

Refer to the following document for the definition of Club Coordinator and Officer roles.

CB0056 Club Organisational Structure

AWARD PROCESS

The Director of Administration will run a report annually (February) in SurfGuard to identify members with service greater than 10 years of service.

Report to be forwarded to the Honours Panel Chairperson who will populate any missing data and present the report to the Honours Panel for evaluation and award. (Members may also be nominated for life membership if service is deemed as exceptional service to the Club)

Honours Panel Chairperson to present the Honours Panel recommendations to the Board of Directors for approval.

6.3. CLUB PERSON OF THE YEAR

Geoff Newman Club Person of the Year Award is the highest awards available to be bestowed upon an individual of the Coogee Beach Surf Life Saving Club in a season.

Recognise an individual member/s who has demonstrated achievements in a range of different areas of the club throughout the season, or who has shown significant and outstanding achievements in one particular area for an extended duration. The individual's contribution demonstrably enhances the development of the Club.

A nominee may be a member in any area of the Club including but not limited to Governance, Lifesaving & Training, Member Development (Nippers & Youth) and Surf Sports.

CRITERIA

- It recognises the exceptional service of an individual to the Club.
- Services rendered and the achievements during the season must be considered as distinguished.
- Consistent, sustained, and dedicated service or achievement and exemplary contribution that is beyond what is expected of Club Members.
- Service and achievement must primarily be for the benefit and advancement of the Club.
 Service and achievements within SLSWA or SLSA may also be considered as a contribution to the person's nominations.
- Contributions made by the nominee to the Club can be wide and varied and these must be considered. The number, types of positions, demands of each position and the period for which they were held should all be considered.
- Competitive record including Local, State and/or National representation may also be considered as contributing to the nomination for the Club Person of Year Award.
- The nominee shall have shown to have abided by the Code of Conduct of SLSA, SLSWA and the Coogee Beach SLSC. The nominee must have exhibited professional, ethical, and positive conduct during their Membership of the Club.

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6.4. CLUB FAMILY OF THE YEAR

Murray Club Family of the Year Award recognises a family group (of two (2) or more family members) who have demonstrated achievements in a range of different areas of the club throughout the season, or who have shown significant and outstanding achievements in one particular area for an extended duration. The family's contribution demonstrably enhances the development of the Club.

A family's nominees may be members in any area of the Club including but not limited to Governance, Lifesaving & Training, Member Development (Nippers & Youth) and Surf Sports.

CRITERIA

- It recognises the exceptional service of a Family to the Club.
- Services rendered and the achievements during the season must be considered as distinguished.
- Consistent, sustained, and dedicated service or achievement and exemplary contribution that is beyond what is expected of Club Family Members.
- Service and achievement must primarily be for the benefit and advancement of the Club. Service and achievements within SLSWA or SLSA may also be considered as a contribution to the family's nominations.
- Contributions made by the family to the Club can be wide and varied and these must be considered. The number, types of positions, demands of each position and the period for which they were held should all be considered.
- The family shall have shown to have abided by the Code of Conduct of SLSA, SLSWA and the Coogee Beach SLSC. The family members must have exhibited professional, ethical, and positive conduct during their Membership of the Club.

6.5. NIPPER OF THE YEAR

Recognises an individual Nipper (U10 to U13) who has contributed and demonstrated outstanding achievements in the areas of individual safety, surf awareness, lifesaving, and surf sports within the Club and the Surf Lifesaving Community. The Nipper's contribution to the Club demonstrably enhances the development of the Club's Nipper Program.

CRITERIA

- Achievement of individual safety outcomes as prescribed in the Woodside Nipper Program.
- Achievement of surf awareness outcomes as prescribed in the Woodside Nipper Program.
- Achievement of the lifesaving outcomes as prescribed in the Woodside Nipper Program.
- Achievement of the surf sports skills outcomes as prescribed in the Woodside Nipper Program.
- Attitude displayed by member e.g., positive, tries their best, team orientated, respectful, role
 model.
- Level of participation of member attendance on Sundays, at training, at carnivals
- Contribution to club.

6.6. YOUTH OF THE YEAR

Recognises an individual Youth Member (U14 to U17) who has contributed and demonstrated outstanding achievements in the areas of lifesaving, training, leadership and surf sports within the Club and the Surf Lifesaving Community. The Youth's contribution to the Club demonstrably enhances the development of the Club's Youth Program.

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CRITERIA

- Achievement in lifesaving area hours on patrol to date this season, awards gained during the season.
- Achievement in training area assistance provided to training area; training award gained.
- Achievement in leadership area leadership activities undertaken, registered for YLP.
- Achievement in surf sports area club, interclub, coaching, officiating.
- Attitude displayed by member e.g., positive, tries their best, team orientated, respectful, role
 model
- Level of participation of member attendance on Sundays, at training, at carnivals.
- Contribution to club.

6.7. LIFESAVER OF THE YEAR

Recognises an individual member who have made an outstanding contribution to the delivery and development of surf lifesaving frontline services, aimed at active surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable "Ambassador or Ambassadors" for surf lifesaving within the Club and Community.

CRITERIA

- Individual contribution and commitment made to surf lifesaving patrol duties.
- Demonstrated commitment to public and community safety.
- Positions held relevant to lifesaving, held at Club, State and National levels.
- Awards achieved relevant to surf lifesaving duties.
- Attended conferences and participated in professional development relating to education.

CATEGORIES

- John Bate Junior Life Saver of the Year
- City of Cockburn Life Saver of the Year

6.8. 500 PATROL HOURS CLUB

Recognises individual Patrolling Members who have obtained 500 patrol hours of service with the Club.

CRITERIA

- Cumulative patrol hours served with Coogee Beach SLSC WA exceed 500 hours.
- Assessment is undertaken after the conclusion of each patrol season.
- SurfGuard is the official record of patrol hours; prior to the recording of patrol hours in SurfGuard, manual patrol logs are the official source.
- Eligible candidates shall meet the requirements regarding their conduct and remain in good standing with the Club as outlined in CB040 Members Code of Conduct.

6.9. EXCELLENCE IN MEMBER DEVELOPMENT

Dave Knowles Excellence in Member Development Award recognises an individual member who have made an outstanding contribution towards the areas of Education, Nippers and Youth within Surf Lifesaving and the Community.

CRITERIA

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- Outstanding contribution and commitment made to the delivery of Surf Lifesaving Training, Nippers and Youth Programs within the Club and Community.
- Contributed to the continuous improvement of new Education Resources, Nippers, and Youth Programs.
- Positions held relevant to Education, Nippers, and Youth, held within the Club, State and National levels.
- Awards achieved relevant to Education, Nippers, and Youth Programs.
- Attended conferences and participated in professional development relating to Education, Nippers, and Youth.

6.10. SURF SPORTS PERSON OF THE YEAR

Scott and Michelle McKee Surf Sports Person of the Year recognises individual member who have made a significant contribution towards the area of Surf Sports within the Club and the Surf Lifesaving Community. In a range of a number of different Surf Sports disciplines throughout the season, or who has shown significant and outstanding achievements in one particular discipline for an extended duration. The individual's contribution demonstrably enhances the development of Surf Sports within the Club and the Surf Lifesaving Community.

CRITERIA

- Contribution and commitment made in development of the Surf Sports culture within the Club and the Surf Lifesaving Community.
- Demonstrates a positive image with sound coaching and planning principles and has made a significant contribution towards the improvement of a Surf Sport discipline/s performance either at an individual or team level.
- Positions held relevant to Surf Sports, held at Club, State and National levels.
- Awards achieved relevant to Surf Sports activities.
- Attended conferences and participated in professional development relating to Surf Sports.

6.11. COMPETITOR & TEAM OF THE YEAR

Recognises competitors and teams who have achieved sporting excellence in competition as well as contributed to the area of surf sports within surf lifesaving during the season. Areas taken into account may include performance in major competitions or competition series, participation in representative teams, and any other areas where the nominee has made an important contribution to Surf Life Saving.

CRITERIA

- Competition results.
- Demonstrated a positive image to other members and teams within the Club and at competitions.
- Contribution and commitment made to competitions within surf sports.
- Attended training and development sessions relating to competitions.

CATEGORIES

- Nipper (U10 to U13)
- Youth (U14 to U17)
- Open (aged 18 or older)

7. VOLUNTEER OF THE MONTH

Coogee Beach Surf Lifesaving Club Inc. (CBSLSC) recognises that volunteers are a vitally important part of the Club and will recognise and reward hard working volunteers through the Volunteer of the

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Month Programme. Volunteer nominees can come from any area or level of expertise within the Club

NOMINATION AND AWARD PROCESS

- Nominations are submitted on the electronic form and close on the third (3) Friday of each month.
- Nominations circulated by the Honours Panel Chairperson to the Honours Panel for review and selection of the Volunteer of the Month.
- Honours Panel Members award votes to the respective nominations 3, 2 & 1 and email their votes back to the Honours Panel Chairperson (Chairperson doesn't vote)
- Votes are tallied (Chairperson has the casting vote if required)

with no boundaries limiting their ability to be awarded the Volunteer of the Month.

- Volunteer of the Month details email to the President and Director of Administration.
- Award presented by the relevant Director in front of the Volunteer peers and Club Members

8. INTERPRETATION

All members of the Association should endeavour to assess and decide upon the nomination for Life Membership in line with the plain language/English intent of the Constitution and this Policy.

It is recognised that assessment of a nomination in relation to all criteria is ultimately a subjective process. This is due to the assessment being made by individuals who may have differing values and beliefs.

9. AWARDS, ROOMS & EQUIPMENT NAMING

Summaries outlining the reasons why awards, rooms and equipment have been named after individual Club Members or Identities.

9.1. AWARDS

Geoff Newman Club Person of the Year Est: 2003

The Club Person of the Year Award was named in honour of Geoff Newman in 2016. Geoff was the ultimate club person, a quiet achiever with a club first attitude who worked tirelessly behind the scenes, had time for every member of the club and no issue was too big or too difficult for Geoff to address.

Service Record and Awards:

• Director of Administration 2009 to 2014, Club Person of the Year 2011, SLSWA Administrator of the Year 2012.

Murray Club Family of the Year Est: 2024

Named in honour of the Murray Family (Craig, Denise, and Josh) for their consistent, sustained, and dedicated service to the Club. Their service has been wide and varied across the areas of Governance, Lifesaving & Training, Member Development (Nippers & Youth) and Surf Sports.

Service Record and Awards:

- Foundation Members
- Craig Active Patrolling Member 2004 –, Club House Officer 2004 to 2007, Patrol Captain 2007 & 2008, Club Captain 2007, 2008 & 2015, Director of Lifesaving 2008 to 2011, Patrol Mentor 2014 & 2015, Water Safety Officer 2015, Equipment Officer 2016, Maintenance Officer 2018 to 2022, City of Cockburn Lifesaver of the Year 2006 & 2011, Club Person of the Year 2007, Life Membership 2012, 500 Club 2017.
- Denise Administration Assistant 2004, 2005 & 2007, Registration Officer 2007, Director of Administration 2008, Club Person of the Year 2006 & 2007, Life Membership 2018.
- Josh Active Patrolling Member 2006 –, Patrol Vice Captain 2011 to 2014 & 2016, Age Group Assistant 2009, Patrol Captain 2017 -, U13's Points Champion 2005, Junior Club Person of the



Year 2006, John Bate Junior Lifesaver of the Year 2008 & 2010, 500 Club 2019, Distinguished Service Award 2021.

Dave Knowles Excellence in Member Development Est: 2023

Named in honour of Dave Knowles for his outstanding contribution and commitment to the delivery of Surf Lifesaving Training, Nippers and Youth Programs within the Club and the Community.

Service Record & Awards:

Foundation Member, Patrolling Member 2006 - 2016, Director of Youth 2005 to 2010, Patrol Captain 2009, Patrol Vice Captain 2010, Age Group Manager 2012, Youth Activities Officer 2011 to 2013, Chief Training Officer 2014 to 2022, Training Assessor 2023, Excellence in Education 2011 & 2017, Life Membership 2012, Silly Arse of the Year 2013.

Scott & Michelle Surf Sports Person of the Year Est: 2023

Named in honour of Founding Club Members Scott & Michelle McKee for their outstanding contribution and commitment to development of the Club Culture and Surf Sports programs within the Club and the Community.

Service Record & Awards:

- Scott Active Patrolling Member 2003 -, Director of Competition & Coaching 2003 to 2004, Boat Captain 2003, Nipper Activity Officer 2006 to 2010, Club Captain 2010 to 2011, Club House Officer 2014 to 2015, Patrol Mentor 2015, Equipment Officer 2016 to 2017, Maintenance Officer 2017 & 2018 to 2022, Patrol Vice Captain 2007 to 2009, Patrol Captain 2010 to 2013, Age Group Manager 2004 to 2011, City of Cockburn Lifesaver of the Year 2008, Silly Arse of the Year 2008, Life Membership 2011, 500 Club 2017.
- Michelle Merchandising Officer 2004, Director of Social 2008 to 2009, Club House Officer 2012 to 2103.

City of Cockburn Lifesaver of the Year Est: 2005

Award proudly named in recognition of the City of Cockburn for their contribution and support in the foundation of Club.

John Bate* Junior Lifesaver of the Year Est: 2006

Award proudly sponsored by founding Club Member John Bate. John's dedication and commitment in mentoring Youth Lifesavers has seen them develop the skill sets to become leaders within the Club and the Communities they live in.

9.1.1.SUPERSEDED AWARDS

Dave Knowles Excellence in Education Est: 2010

Superseded in 2023 by the Dave Knowles Excellence in Member Development.

Named in honour of Dave Knowles in 2018 for his outstanding contribution and commitment to the delivery of Surf Lifesaving Training within the Club and the Community.

Service Record & Awards:

Foundation Member, Patrolling Member 2006 - 2016, Director of Youth 2005 to 2010, Patrol Captain 2009, Patrol Vice Captain 2010, Age Group Manager 2012, Youth Activities Officer 2011 to 2013, Chief Training Officer 2014 to 2022, Training Assessor 2023, Excellence in Education 2011 & 2017, Life Membership 2012, Silly Arse of the Year 2013.

Scott & Michelle McKee Boat Person of the Year Est:2005

• Superseded in 2023 by the Scott & McKee Surf Sports Person of the Year.

Named in honour of Founding Club Members Scott & Michelle McKee in 2018 for their outstanding contribution and commitment to development of the Surf Boat culture and programs within the Club and the Community.

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Service Record & Awards:

- Scott Active Patrolling Member 2003 -, Director of Competition & Coaching 2003 to 2004, Boat Captain 2003, Nipper Activity Officer 2006 to 2010, Club Captain 201 to 2011, Club House Officer 2014 to 2015, Patrol Mentor 2015, Equipment Officer 2016 to 2017, Maintenance Officer 2017 & 2018 to 2022, Patrol Vice Captain 2007 to 2009, Patrol Captain 2010 to 2013, Age Group Manager 2004 to 2011, City of Cockburn Lifesaver of the Year 2008, Silly Arse of the Year 2008, Life Membership 2011, 500 Club 2017.
- Michelle Merchandising Officer 2004, Director of Social 2008 to 2009, Club House Officer 2012 to 2103.

9.2. ROOMS

Daryll Smith Function Room

Named in 2013 in honour of Founding Club Member and Inaugural Club President Daryll Smith who was the driving force behind the building and development committee.

"He dreamt it, we delivered it, he achieved, and we became Our Club."

Service Record & Awards:

 President 2003 - 2005, Patrolling Member 2003 - 2009, Director of Marketing 2006 to 2007, Radio Officer 2006 to 2009, Director of Development and Public Affairs 2008 to 2016, Vice president Club Operations 2017. Club Person of the Year 2003 & 2013, Life Member 2010.

John Bate Observation Tower "Batesy's Tower"

Named in 2015 in honour of Founding Club Member John Bate for his dedicated contribution to the delivery of Surf Lifesaving Services within the Club and the Community.

The man in tower, keeping watch over our beautiful beach and providing comfort to beach users knowing that someone was watching over that someone was watching over them.

Service Record & Awards:

 Director of Education & Training 2003, Patrolling Member 2003 - 2014 Director of Lifesaving 2004 to 2005 & 2007, Club Edler 2006, Patrol Captain 2007, Life Member 2010, Radio Officer 2010 to 2020, retired from active-duty March 2020.

Ken Hodgkinson Training Room

Named in honour of Founding Member Ken Hodgkinson for his dedication and commitment in preserving the history of the Club. As historian Ken preserved the foundation era of the Club for future generations to admire the hard work done by the founding members.

Service Record & Awards:

Director of Administration 2003, Historian 2004 to 2010.

Tin Shed Training Room

Named in 2016 in recognition of the old clubrooms. Located behind the Coogee Beach Café in the old St John Ambulance building on Powell Road the old clubrooms consisted of a small brick building, two (tin) sheds and a sea container which was the Club's home from 2002 to 2013.

9.3. EQUIPMENT

City of Cockburn - Surf Boat

 Named in 2003 in recognition of the City of Cockburn, for their support in the foundation of the Club. Retired to the Clubhouse in 2013.

Knowlesy "The Silver Fox" - Surf Boat

 Named in recognition of Life Member Dave Knowles, for his service to Club in the areas of Youth Development, Training and Education.

Scotty McKee - Surf Boat



Named in 2021 in recognition of Founding Club Member and Life Member Scott McKee, for his
commitment in developing the Surf Boat Program and Culture within the Club.

Big Kev - IRB

 Named in 2023 in recognition of Club Member Kevin Giles for his services to the Club in the areas of Member Development (Nippers Program & Water Safety) and Lifesaving.

Joe Selden - IRB

 Named in 2023 in recognition of Club Member Joe Selden for his services to the Club in the areas of Powercraft Training and Lifesaving.

10. ATTACHMENTS

- Attachment 1: Life Membership Process Flow
- Attachment 2: Club Awards Process Flow



Attachment 1: Life Membership Process Flow

Life Membership Nomination **Nomination** Received by the **Board Nomination** Review by **Honours Panel Appointment** made by Honours Panel Rejected **Approved Appointment** Approved by the Board

Life Membership Nomination

- On specified form
 - Basic evidence/reasons as per form requirements
- Nominated by two (2) current financial members
- Addressed to the President of the Board
- Form available on website

Received by Board

- Receipt of nomination noted in Board Meeting Minutes.
- Brief reply letter to the primary nominator to be compiled and signed by the President indicating that the nomination has been received.
- Nomination forwarded to Honours Panel Chairperson with a brief from the President directing the Honours Panel to review the nomination within the guidelines of the Constitution and Honours Policy.

Nomination Reviewed by Honours Panel

- Honours Panel meets to review nomination and assess it in accordance with the Constitution and Honours Policy
- Obtains and documents proof/evidence from a number of resources:
 - o Annual Reports
 - Awards Lists
 - Surfguard
 - SLSWA records of any type
 - Interview of nominators
 - Interview of other club members as required
- Assessment compiled:
 - o Basis for recommendation
 - List of evidence obtained plus copies of any documents
 - Brief minutes/summary of any interviews held
- Appointment/Rejected

Approval by the Board

- Honours Panel Chairperson presents appointment assessment/s to the Board of Directors, noted in Board Meeting Minutes.
- General discussion held on appointment/s.
- If the Honours Panel Chairperson can't provide clarification on any questions raised by the Board, the appointment assessment/s will be directed back to Honours Panel for further validation.
- If the Board of Directors are comfortable with the appointment assessment's the President with table a motion for the Board of Directors to approve the appointment's.
- Outcome minuted in meeting minutes

Approved

 Letter drafted and forward to the nominee, explaining their nomination and asking is they would be willing to accept, following the Club Honours Policy.

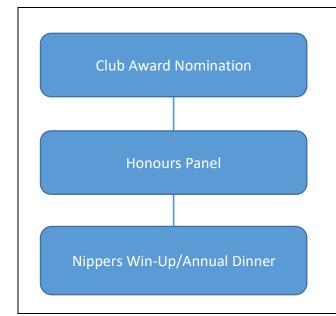
Rejected

- Archive all documentation.
- Able to be resubmitted after two (2) years for reconsideration

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Attachment 2: Club Awards Process Flow



Club Award Nomination

- On specified form
- Basic evidence/reasons as per form requirements
- Nominated by two (2) current financial members
- Addressed to Honours Chairperson (<u>honours@cbslsc.com.au</u>)
- Forms available on website

Nominations Reviewed by Honour Panel

- Honours Panel meets to review nominations and award the awards within the guidelines of the Honours Policy
- Honour Panel Chairperson communicates the award winners with the Club President, VP Beach Operations, VP Club Operations and Club Manager

Awards Awarded

 Club Awards are awarded at the Club's Nipper Wind-Up or Annual Dinner and are presented by the respective Director of the award category.

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